

Please broadcast the following information:

Job opportunity! Indian Health Service Office of Tribal Self-Governance.

Policy Analyst (GS-0301-11, 12, 13, 14)

This position works under the general supervision of the Director, Office of Tribal Self-Governance (OTSG). A Policy Analyst assists and advises the Director, Deputy Director, and Analysts in carrying out the Indian Health Service (IHS) and Self-Governance liaison functions to coordinate with relevant IHS offices and Office of General Counsel (OGC) with regards to obtaining and processing legal opinions and court decisions; participating in required IHS action in litigation matters involving Self-Governance Tribes; and facilitating the development and coordination of OTSG review and clearance of all Agency policies, circulars, proposed regulations, and General Notices for publication in the Federal Register. This position works to ensure that the Director, and Deputy Director, OTSG, and other IHS staff are advised on questions, problems, and issues pertaining to the agency policies, circulars, regulations and notices, and matters of joint concern with relevant IHS offices and OGC, as they affect implementation and management of the Self-Governance program and related activities, such as: monitors legislative activity relating to Self-Governance activities; provides assistance in defining alternative solutions leading to resolution of legal issues associated with Pub. L. 93-638, as amended, and its implementing regulations; advises and provides technical assistance to the Deputy Director, and Director, OTSG, develops briefing materials and attends briefing sessions regarding the development of policies, circulars, regulations and general notices; oversees implementation and maintenance of all regulation guidelines for the OTSG; and, plans, researches, conducts and evaluates Self-Governance issues with the application of quantitative and qualitative evaluations using analytical tools. Performs other related duties as assigned.

Apply now on-line:

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Announcement IDs: [IHS-10-017[R]] and [IHS-10-018[R]]

Notes: This position was previously announced. Previous applicants need not re-apply for consideration.

- One Permanent Full-Time Position.
- Position has no known promotion potential.
- Position does not contain supervisory responsibilities.
- Travel and relocation expenses may be paid.
- Faxed Applications will not be accepted.
- Supporting Documents ONLY will be accepted by fax at 301.594-3146.
- Response to the KSA's is REQUIRED and each KSA must be responded to separately.
- You must be a U.S. citizen to qualify for this position.
- All applications and required documents [See Required Documents on Page 4] MUST be received by 5:00 PM Eastern Time [ET] the date this vacancy announcement closes.
- If you are submitting your application via the U.S. Postal Service [regardless if it is Priority Overnight or Federal Express] please allow at least three days prior to the closing date of this vacancy announcement due to screening of all mail prior to delivery at this facility.

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